Theta Gamma Chapter Rules

**ARTICLE I - NAME**

The name of this chapter shall be Theta Gamma of the Texas State Organization of the Delta Kappa Gamma Society International.

**ARTICLE II - PURPOSE**

The purpose of Theta Gamma Chapter shall be to carry out the policies and programs of work of the Delta Kappa Gamma Society International.

**ARTICLE III - MEMBERSHIP**

The membership of Theta Gamma Chapter shall be composed of active, reserve, and honorary members who at the time of their initiation are employed or reside within the Nueces County.

**ARTICLE IV - FINANCES**

Section A: Where applicable, the Constitution, Article IV and Article IX, Section C.8, shall govern Theta Gamma Chapter finances.

Section B: Annual dues shall be required of active and reserve members on all levels of the Society.

1. International dues shall be:

 a. Active members $40.00

 b. Reserve members $20.00

 2. State Dues shall be:

 a. Active $20.00

 b. Reserve $ 7.00

 3. Chapters have the option of assessing dues.

 a. Active members $ 13.00

 b. Reserve members $0.00

 c. Scholarship Fee $3.00

 ($0.60 of this Scholarship Fee will be applied to the Chapter's May Blythe Scholarship Fund)

 Total Active Dues $76.00

 Total Reserve Dues $30.00

Section C: Other Finances

1. An initiation fee of $10.00 shall be required of all members. The Chapter pays this fee for Honorary members.
2. Life Members: (See Section C of Article IV in the Constitution)

When a Charter member of Theta Gamma celebrates her 50th Anniversary in Delta Kappa Gamma, she will be awarded a life-time membership. The International and State dues will be paid by the Chapter each year thereafter.

1. Scholarships: (See Section D or Article IV in the Constitution)

Section D: Financial Control

1. The Chapter Finance Committee shall submit annually a proposed budget for adoption by the majority of members present at the September meeting. 26
2. All expenditures require the signature of both the Treasurer and the President.
3. An annual audit will be done by the Finance Committee plus the past treasurer. The report shall be submitted to the Executive Board.

**ARTICLE V – ORGANIZATION**

Section A: Theta Gamma Chapter shall govern the conduct of its business in a manner consistent with the Constitution, Alpha State Bylaws and the Chapter Rules.

Section B: Theta Gamma shall participate in the activities of Area V as assigned by the State Executive Board.

Section C: Coordinating Council

1. Theta Gamma shall be active in the Corpus Christi Coordinating Council and help plan, schedule and implement activities of mutual concern.
2. Representative to this council shall be the President, Vice-President, and the Membership Chairman.
3. The coordinating council, composed of members from each Corpus Christi Chapter, must screen all new applicants before they are presented to the chapter for a vote.

**ARTICLE VI - OFFICIALS**

Section A: Elected Officers

1. President
2. 1st Vice-President: (Program Chairman)
3. 2nd Vice-President (Membership/Necrology Chairman)
4. Recording Secretary
5. Corresponding Secretary

Section B: Appointed Officers

1. Treasurer (selected by the Executive Board)

2. Parliamentarian (The immediate Past President is an ex-officio member of the Executive Board and shall also serve as Parliamentarian)

Section C: Nominations

1. Nominations for officers and a three-member nominating Committee shall be made in even-numbered years.
2. Election of officers and nominating committee shall be by a majority vote of chapter members present at the April meeting.
3. Elections shall be conducted in accordance with the Constitution, Alpha State Bylaws and Handbook.

Section D: Vacancies

1. When a vacancy occurs in the office of President, the vice-president shall become President.
2. When a vacancy occurs in other elective or appointive positions, the Chapter President shall name a successor.

**ARTICLE VII – CHAPTER EXECUTIVE BOARD**

The chapter Executive Board shall function in accordance with the Constitution, Article VII,

**ARTICLE VIII – CHAPTER MEETINGS**

Section A: There will be eight regularly scheduled meetings a year for the Theta Gamma chapter.

Section B: Joint Corpus Christi Chapters’ meetings may be scheduled for Initiation, and at any other time agreed upon by the Coordinating Council

Section C: A quorum shall be met if 15 members are present at a chapter meeting. Quorum must be met for the Chapter to conduct business.

**ARTICLE IX – ATTENDANCE**

Section A: An active member must attend the regularly scheduled meetings unless there is a valid reason of:

1. Illness
2. Family illness or responsibility
3. Professional duty

Section B: The Recording Secretary will be responsible for keeping attendance. The membership Committee shall contact those not present at meetings.

**ARTICLE X – NEW MEMBERS**

Section A: Nominee qualifications

1. Nominees must reside or work within Nueces County.

2. Nominees must have at least three (3) years experience as a professional educator.

3. Nominees must be certified personnel

Section B: Nominations for new members may be submitted at any time and voted upon at meetings designated for chapter business without guests present.

Section C: Voting will be by secret ballot. A unanimous vote is required for membership.

Section D: Orientation of prospective members will be scheduled as needed by the chapter president or her designee.

Section E : The chapter will submit names of individuals approved for initiation in November to the Coordinating Council by October 1 of each year.

**ARTICLE XI – COMMITTEES**

Section A: Appointments

All Committees shall be appointed by the Chapter President except the Nominating Committee. The President shall be an ex-officio member of all Committees except the Nominating Committee.

Section B: Committees of Theta Gamma Chapter shall be:

1. Society Business: Finance, Membership/Necrology, Nominations, Ceremonial/Courtesy
2. Program of Work: Personal Growth and Services, Professional Affairs and Legislation, Research, Music
3. Educational Services: Communications, Scholarship, World Fellowship
4. Ad hoc: Special committees may be formed at the discretion of the Chapter President. ………………………….

**ARTICLE XII – ADDITIONAL POLICIES**

Section A: Guidelines for Chapter Recruitment Grant

1. The official name shall be the Esther-Jane Roark Hahn Memorial Recruitment Grant.
2. The grant is to be paid from fund raisers and/or the interest in the Esther Jane Roark Hahn Memorial Fund for a minimum of $300 per scholarship to be used for tuition, fees, books or supplies. The Scholarship Committee must receive applications for the grant by April 1.
3. Using the criteria below, the Scholarship Committee has the sole power to select the recipient.
4. Any person who is a resident of Corpus Christi or the Coastal Bend Area may apply.
5. The applicant may be a student of any level in College.
6. Prior grades must be at least a “C” average.
7. Financial need is not to be a determining factor. Relatives of Theta Gamma members will be given priority.
8. Future plans should indicate an interest in some field of education.
9. The treasurer will present the check at the May meeting, if possible.

Section B: Guidelines for the Chapter Scholarship

1. The official name shall be the May Blythe Scholarship.
2. The scholarship is to be paid from the interest in the May Blythe Scholarship Fund and/or fundraisers, not to exceed $300 to be used for tuition, fees, books or supplies at a non-Society continuing professional education event.
3. The Scholarship Committee must receive applications for the grant by April 1.
4. The Scholarship Committee has the sole power to select the recipient.
5. Applicants must have been a member of Theta Gamma Chapter for at least one year.
6. The scholarship will be awarded at the May meeting.

Section C: Courtesy

1. A gift of one red rose in a vase will be sent to a Chapter member in the Hospital
2. In case of the death of a member, flowers and/or a donation to either the May Blythe Scholarship Fund or the Esther-Jane Roark Hahn Recruitment Grand Fund will be made.
3. If there is a death in a Chapter member’s immediate family (mother, father, husband, or child) the chapter will send flowers or a memorial pleasing to the family of the deceased. This courtesy may be extended to other family members at the discretion of the Membership/Necrology Committee.
4. All other courtesies involving illness at home, anniversaries, births, retirement, etc. shall be left to the discretion of the Courtesy Committee or the Chapter President.

**ARTICLE XIII – AMENDMENTS**

These chapter rules may be amended by a two-thirds majority of members present at a Chapter meeting.

These Chapter Rules were adopted in 1985 and amended in September of 1990, 2000, 2006, and 2010.